

Magaya Software Installation Guide

Introduction to Installing Magaya Software

This installation guide will explain the system requirements for installing Magaya software, the steps to install the software on a single computer and on a network, a list of what components are installed, steps for uninstalling and for updating the software.¹

System Requirements

To install Magaya software, each computer must have the following minimum hardware and software requirements:

- 30 Mb available on the hard drive
- 64 Mb RAM memory (256 Mb recommended)

As your database grows, you will need more space.

Magaya software can be installed on any PC with Microsoft Windows® 2000 operating system or higher. This includes:

- Windows 2000
- Windows XP
- Windows Vista®
- Windows Server® 2003
- Windows Server 2008 64-bit and Windows 7 operating systems

For a network installation, a minimum of 512 MB of memory is required for the server. 1 GB is recommended.

The following port needs to be enabled: Port 6110 TCP for the database server.

1. Revision date: September 2009

Software Installation Steps

Introduction to Installation

To install Magaya software, first:

- 1. Download the Installation Program, then
- 2. Install the Software (from the Installation Program)

You can install the software on a single computer (a PC or workstation) for a single user, or install it on a network (a server computer) for many users.

Step-by-Step Procedure for Installation

TASK

1. Go to Magaya.com/downloads, and fill in the fields on the web registration form.

ADDITIONAL INFORMATION: The registration form is required so that you can receive a Magaya Corporation identification number (a Network ID) that you will use for external communication using the Magaya Network. You will also receive an email message with instructions and a link to download the Installation Program.

2. Find the Installation Program file called `InstMCS.exe`
3. Install the Software by following these steps:
 - a Double-click on the `InstMCS.exe` file to run it. The Installation Wizard screen appears.
 - b Follow the instructions in the wizard.
 - c Click the Close button when the setup is completed.
 - d Restart the computer if necessary.
 - e Click on the Magaya Cargo Explorer shortcut icon to start the software.

RESULT:

If you are installing the software on a PC for a single user, you are now ready to use your Magaya software.

The following is the icon for the Magaya Explorer:



Network Installation Steps

To install Magaya software on a network, follow these steps for each workstation that will run the Magaya software.

Step-by-Step Procedure for Network Installation

TASK

1. Open Windows Explorer on the workstation.
2. Expand “Network Neighborhood” and locate the server computer.
ADDITIONAL INFORMATION: (Note: The workstation must have access to the server computer over the network. If not, you must share the Magaya Installation folder at the server computer in Read Only mode.)
3. Locate the server computer, and access the shared directory where the Magaya software is installed.
4. Locate the **SetupClient.exe** file under the Magaya software directory on the server computer.
5. Double-click on the **SetupClient.exe** file. A dialog box appears showing the steps for the workstation installation process.
6. Click Install.
7. When the setup is finished, click Close. A shortcut icon to the Magaya Explorer is created on your desktop.
8. Double-click on the Magaya Explorer icon to access the Magaya software.

AFTER COMPLETING THIS TASK:

Perform the steps above to install Magaya software for all the workstations that will run the Magaya software.

Software Components Installed

List of Software Components Installed

When you install Magaya software, the following are installed:

- **Magaya Explorer:** This is a Windows Explorer-look-a-like program that allows you to manage all the data with a familiar interface. As part of the installation process, Magaya software creates a desktop icon of the Magaya Explorer for you:



- **Magaya Document Editor:** This program allows you to enter data on forms. Its most common use is inside the Magaya software, but you can use it as an independent program to create and save to file your forms outside of the Magaya software. *NOTE: When you use the Magaya Document Editor directly to create forms, the information is not stored in your database.*
- **Magaya Communication Server:** This feature allows you to log into the Magaya Network system, share data among other companies using Magaya software, send documents via email, and let your clients track their transactions in real time. A Magaya Communication Server icon will be installed on your taskbar:



- **Magaya Database Server:** The Magaya Database Server is always running to allow you access to the data across the network and/or locally. An icon will be installed on your taskbar. You can access the administration dialog box of this program by right clicking on the icon on the task bar:



- **Magaya Document Designer:** The Magaya Document Designer enables you to customize many documents in Magaya Explorer. It gives you tools to create custom fields, insert images, code JavaScript, and more.

These software components will be on your computer under All Programs > Magaya Software.

Uninstall Magaya Software

To uninstall Magaya software, follow these steps:

TASK

1. Go to the Control Panel.
2. Double-click on Add/Remove Programs.
3. Highlight the Magaya software and click Remove.

ADDITIONAL INFORMATION: A dialog box will appear to indicate that you must close all programs using the Magaya software. The Magaya software will be uninstalled.

4. Click Close when finished.
 5. Go to File and click Close.
-

Update Magaya Software

To update your Magaya software, follow these steps:

CAUTION: Follow these steps in this order.

Step-by-Step Procedure to Update Magaya Software

TASK

1. **Ensure all users are logged off the Magaya system.**
2. **Backup your data.**
3. Close the Magaya Communication Server.
4. Close the Magaya Database Server.
5. Go to the Magaya software installation folder.
6. Double-click the OnlineUpdate.exe file to run the file.



7. Click on Start in the Online Update window to start the update.
 8. When the update is complete, start the Magaya Database Server and the Magaya Communication Server.
-

Contact Magaya Help

If you have any questions or require assistance, please contact Magaya at:

Phone: (786) 845-9150

Email: support@magaya.com

The user manual is available to view or download from the Magaya website:
www.magaya.com