

# Update Your Magaya Software

## Introduction

This how-to tip explains how to update your Magaya software. When there is a new release of Magaya software we want you to get all the latest features we've designed to make your logistics business run better and faster.

## Check your Version

How do you check to see what version of Magaya software you have? In your Magaya Explorer, go to Help > Magaya Software:



In the screen that opens, the version number shows: This shows version 9.0 and the date it was updated, April 30, 2013:



Follow the steps below to update your software and get the latest features.

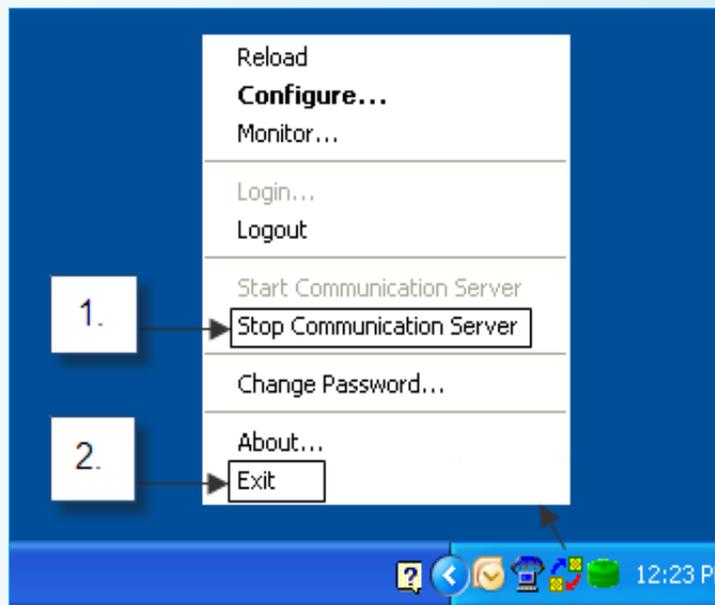
## Update your Software

CAUTION: Follow these steps in this order.

- 1) Ensure all users are logged off the Magaya system.
- 2) Backup your data. (See the section below for backup details if needed.)
- 3) Right-click on the Magaya Communication Server Agent icon in the taskbar and select "Stop Communication Server".



Right-click on the icon again and select "Exit".



4) Right-click on the Magaya Database Server Agent icon in the taskbar and select "Stop Database Server".



Right-click on the icon again and select "Exit".

5) Go to the Magaya software installation folder and double-click on the OnlineUpdate.exe file to run the file. This is the icon:



6) Click "Start" in the Online Update window to start the update.

The online update program will run automatically. Follow the onscreen prompts.

7) When the update is complete, the Magaya Database and Magaya Communication services will start.

### How to Backup Your Magaya Database

Creating a backup of your database is recommended before you perform an online update of your software or any time you want a backup of your data.

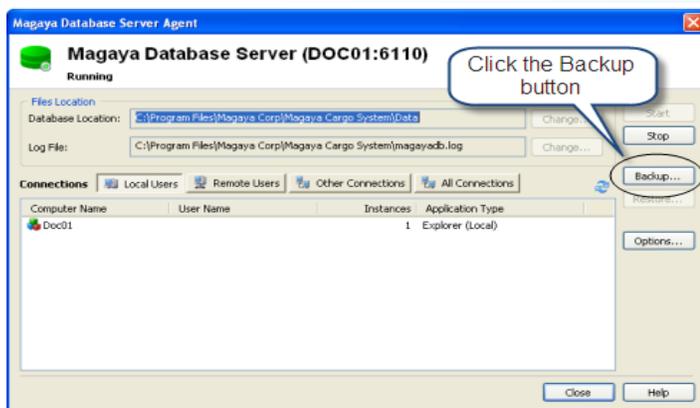
Before you backup data, make sure all users are logged off.

You can create manual backups at any time. To create a manual backup, first open the Magaya Database Server Agent:

- 1) To open the Magaya Database Server Agent, right-click on the Magaya Database Server Agent icon in your computer's taskbar. (Alternate: Double-click on the icon to open it.)
- 2) When you right-click on the icon, a menu pops up.
- 3) Select "Open Database Administrator".
- 4) Click the Backup button.

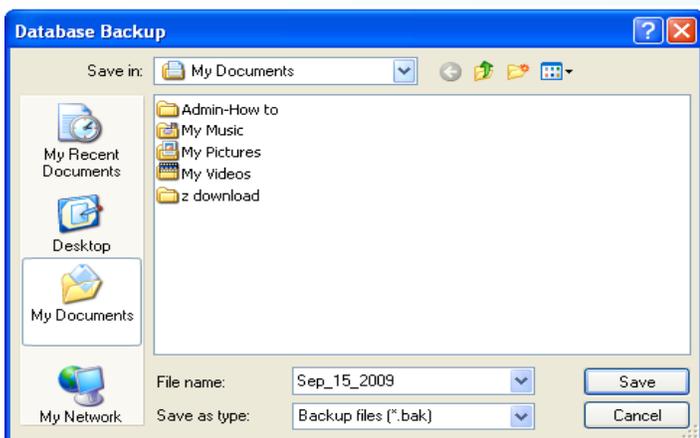
6) Save the file. The length of time required to save it depends on the size of your database. If the backup is unsuccessful, the system will notify you.

When the update is complete, you will have the latest version of Magaya software. Magaya software backups can also be automated. See the Training page of Magaya.com for the *Magaya Software Customization Manual* to get details on how to automate and customize this process and others. Additional resources such as the Tech Tips, user manuals, and videos are also available on the Magaya.com Training page. ■



A dialog box opens, showing your computer files.

- 5) Navigate to the folder that you want to use as the location to save the backup.



The file name is the date by default. The extension **.bak** is added to the end of the file name.