The Magaya Insider

Magaya Bar Code Scanner

The Magaya Bar Code Scanner plug-in enables you to scan



barcode labels on packages with a handheld scanner to speed up receipt and release of cargo and to validate a packing list.

Scan Bar Codes to Receive Commodities

When receiving cargo and creating a Warehouse Receipt (WR) in Magaya software, you can use the Magaya Bar Code Scanner and the "Scan" button on the WR dialog box to add commodities to your database:

eneral 5	hipper/Lonsi	gnee Su	oplier Carrier	Commodities	s Charges	Events Attac	chments Note
Status	Package	Descript	ion	Pieces	Length (in)	Height (in)	Add
							Add Cont
							Edit
							Delete
							Detail
							Repack
							Unpack
							Get PO
<							Scan
Totals:	V	olume : 0.1	00 ft [®] : 0.00 VIb				
0 Pieces	V	/eiaht : 0.1	00 Ka: 0.00 lb				

As you scan each bar code label, the information about the item will populate the fields in the WR (based on the Inventory Item Definition).

Warehouse Rec	eipt			×
General Shippe	r/Consignee	Supplier Carrier Commodities	Charges	Attachment:
Status 🔺	Package	Description	Outgoing	Add
ण On Hand	Package	Sport socks		Add Copt
🗊 On Hand	Вох	Reebok sneakers		Add Cont
🗊 On Hand	Box	Nike t-shirts		Edit
🕡 Pending	Вох	Trek 4 Series Mountain Bikes		
				Delete
				Detail
				Benack
				пераск
				Unpack
				Get PO

If you need to place items inside a pallet, first create the pallet and then use the "Detail" button. Inside the Detail dialog box is also a Scan button that enables you to continue using the scanner to add items in the pallet.



Scan Bar Codes to Release Cargo

To release items, use the Magaya Bar Code Scanner to scan the Magaya tracking number on a Magaya label.

 Create the Cargo Release by clicking the Add button. The Cargo Release Wizard opens. In the first two screens, enter the general information about the release and the carrier.

2) In the third screen, click the "Scan" button to use the MagayaBar Code Scanner to include the commodities in the CR:

Create Cargo Release Wizard	
Select the cargo to release You can select cargo either from Warehouse Receipts or from In	ventory.
Warehouse Inventor Scan	Pieces Find View Configure

3) As you scan the items, they will appear in the list. Click the Finish button when done.

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Verify Items in a Packing List

Items can be verified in a Shipment or a Cargo Release (CR). This example will illustrate how to verify items in the packing list of a Cargo Release.

1) Click the Actions button in the Cargo Release document view (or in the Cargo Release List).

📝 样 🗞 😽 . Edit Delete Find Filter	Unfilter	om -	<< Page Page >> Options			
HWC Carg	Transaction Listing Verify Packing List					
8720 NW 18 Terrace, Miami,	Add to job	Cargo Release				
	Set/Reset In Transit Set/Reset Delivered		earge Release			
	Select Template	iber:	17			
	History	ime:	Apr/27/2010 09:45 AM			
	Releas	e By:	llene Taylor			
	Applicable Charges:					
system Canada, LTD						

2) Select "Verify Packing List" from the pop-up menu. A screen opens:

Packing List verification for cargo release "17"
Packing List to verify
 All cargo for 17 2 - 10 - 24 - Air Filter - 30.00x45.00x12.00in [2] 8 - 10 - 24 - Air Filter - 30.00x45.00x12.00in [8]
Packing List verified
Valid Codes: 0 Enter Code Actions Close Help

The items that need to be verified appear in the top half of the Packing List screen.

3) Scan the Magaya tracking number on the Magaya label. As items are scanned, they appear in the bottom half of the screen as "Verified".

To enter a bar code manually, click on the "Enter Code" button and type in the bar code number.

To create a report or restart the count, click on the Actions button and select the option needed.

With the Magaya Bar Code Scanner plug-in, the receipt and release of cargo can be performed more quickly, and items in packing list can be validated to ensure the correct commodities are placed in the correct Shipments and Cargo Releases.